



Cheryl Lynn Abraham Carroll

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Objective

To teach science within a professional organization where my talents, skills and education will benefit the organization and promote personal growth.

Summary of qualifications

- Two years experience at Parkway High as Physical Science Teacher.
- Proficient in several computer applications including Microsoft Word, Excel, PowerPoint, Publisher and PrintShop.
- Self motivated, organized and productive.

Education

1987 Haughton High School Graduate

1987 - 1991 Louisiana State University, Shreveport

Bachelor of Science Education

- Major in Biology
- Minor in Chemistry
- Student Teaching Experience at Benton High School, Spring 1991

Teaching Experience

Physical Science Teacher

1991 – 1993 Parkway High School, Bossier City, LA
Bettye McCauley, principal

- Wrote lesson plans for Physical Science Honors and Physical Science classes.
- Integrated hands-on learning environment through laboratory experiments.
- Offered after-school tutoring to students having difficulty in subject matter.
- Instructed students in practical application of scientific method through participation in science fair.

Student Teacher, Biology, Biology II

January 1991-May 1991 Benton High School,
Jim Tschepl, Supervising Teacher

- Observed classroom and taught lessons one-on-one, to small groups, or to the whole class.
- Assisted in laboratory experiments.
- Participated in Regional Science Fair as a judge.

Computer Skills

Proficient in:

- Microsoft Word
- PowerPoint
- Publisher
- Excel

Employment

Desktop Publisher

2000 – Present Immanuel Lutheran Church, Bossier City, LA.

- Using Microsoft Word, organize and assemble weekly service bulletins and liturgy. Including graphics, data base management to generate charts and design of weekly format.
- Web based email marketing.
- Website maintenance.
- Compose, assemble and publish monthly newsletter.

Home Sales Representative

1996 – 1999 Dorling Kindersley Publishing, Great Britain

- Guided customers on the proper selection of educational and entertainment reading.
- Arrange Home Sales Shows to display available products.
- Organize Fund Raisers for Schools.
- Maintain accurate records and books related to the business.

Occupational / Physical Therapy Assistant

1988 – 1990 Physicians and Surgeons Hospital, Shreveport, LA

- Administer prescribed therapy to patients and support patients with logistical needs while being served by the facility.
- Complete patient's paperwork and records as needed.

Customer Service Associate

1985 – 1987 B. Dalton Bookseller, Bossier City, LA

- Assist customers with selections from stock and complete transactions.
- Locate and obtain titles, maintain inventory and related paperwork to document sales. Including processing orders, receiving shipments and documenting the contents.